Shanice Tricia Skeete

464 Southern Main Road,

La Romaine.

Phone: 372-9595

shanicetskeete@gmail.com

October 28th 2017

Dear Sir/ Madam,

I would like to express my deepest interest in theposition advertisedwithin your organization. I am a dedicated person who is interested imparting and gaining new experience in the work field and I believe that if given a chance with your establishment I can be of great asset.

I am twenty (22) years old and attended La Romaine High School where I obtained (5) subjects. I did **C.E.R.T. COURSE CERTIFICATE** and also **RED CROSS COURSE CERTIFICATE.** During my junior years I attended several sport camps during the vacation holiday. I also did a computer course at MODERN SCHOOL OS BUSINESS.

If you allow me the opportunity of employment with your organization, I would bring a focus on quality and dedication to help with the development of your organization. I await your response with hopeful anticipation.

Yours Respectively

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(Miss) Shanice Tricia Skeete

**OBJECTIVE:** To gain experience and gain knowledge in order to enhance my skills and training employed with an organization that allows me to utilize my work.

**EDUCATION:**

**Bien Venue Pres. School**

**La Romaine**

**Trinidad and Tobago**

**(2000-2007)**

**La Romaine Secondary School**

**La Romaine**

**Trinidad and Tobago**

**(2007-2012)**

**Subjects CXC O'LEVELS**

* Mathematics 2
* F&N 3
* English A 3
* POB 4
* Social Studies 3
* POA 4
* Dance 3

**WORK EXPERIENCE:**

**JTA SUPERMARKET LTD.**

**CROSS CROSSING**

**SAN FERNANDO**

**:CASHIER**

**SOUTHERN SUPPLES LTD.**

**FLAME INDUSTRIES**

**SUTTON STREET SAN FERNANDO**

**1868-657-5194**

**:EMBROIDERY ASSISTANT**

**WONDERFUL WORLD**

**C3**

**SAN FERNANDO**

**:CASHIER/CSR**

**ACHEIVEMENTS:**

**TRINIDAD & TOBAGO RED CROSS SOCIETY**

**STANDARD FIRST AID**

**CERTIFICATE OF ACHIEVEMENT**

**RBC YOUNG LEADERS**

**CERTIFICATE OF COMPLETION**

**Five days’ Workshop on Community Emergency Response Term (C.E.R.T)**

**(22nd – 26th July, 2013)**

**REPUBLIC OF TRINIDAD AND TOBAGO**

**CERTIFICATE OF CHARACTER**

**REFERENCES:**

**ROLAND HALL** – VICE CHAIRMAN/ COUNCILLOR

PALMISTE/HERMITAGE

PENAL/DEBE REGIONAL CORPORATION

Tel: 1-868-647-6302/2685

Fax: 1-868-647-0685

Email: [pdrc@pdrctt.com](mailto:pdrc@pdrctt.com)

Cell: 765-6654

Email: [rolleh51@live.com](mailto:rolleh51@live.com)

**REV. NEVILLE RAMSEY** – MINISTER OF ST. BENEDICTS SPIRITUAL BAPTIST CHURCH, CHARLES STREET

LA ROMAINE.

Tell: 396-3853/763-1256.